

Palm Beach County Coalition for Children
November 19, 2008
MINUTES

Introductions/Attendance:

- 32 total in attendance
- **MEMBERS:** Eva Nowakowski (Barry University); Andrea Raasch (Camelot); Jennifer Schneider, Solange Solis, and Ana Feliz (Children's Home Society); Jessie Lavalenet, John Garbarino, and Seth Bernstein (Boys Town); Margaret Bagley (Communities in Schools); Cassandra Wilbanks (AEYC – PBCC); Jennifer Rey (AVDA); Sharon Tarlow (Columbia); Jennifer Melvin (Hearts & Hope, Inc.); Mike VanWagoner (Kids in Distress); Nyahsa Nedd Wright (CFC); Jeannie Hoban (FAU/Barry); Barbara Woodmore (SCMHC); Millie Barber (VHFC/Youth Caregivers); Donald Cavanaugh and Fred Byxbee (Compass); Michael Pinkney (Salvation Army); Angela Harper (Carpe Diem Counseling); Ruth Walerstein (PBC Head Start); Sarah Ingram-Herring (Barry); Jane Robinson (All 'Bout Children); Emily Katzen (Alpert JFCS); Arlene Stabley (Family Violence Intervention Program); Christine Koehn (Quantum)
- **GUESTS:** Jodi Rosenbaum (Chrysalis Center); Monique Barnett (TCPHS); Christine VonBallmoss and Angelina Secchi (Parent Child Center)

Review and Approval of Minutes:

- There were no submitted corrections to October minutes. Minutes automatically approved.
- Members are asked to access the website to review minutes (www.childrenpbc.org) then send corrections or revisions to Araasch@camelotcommunitycare.org in advance of the following month's meeting.

General Business:

President's Review of Order of Business

- The President provided feedback to members regarding following Robert's Rules for decision-making.
- It will be up to task groups to make recommendations regarding PBCCC activities. If there is discussion or debate, a member will need to make a motion and someone else will need to second the motion. The President will then open the topic up for further discussion
- In order to end the debate, a motion will need to be made with 2/3 vote to approve

Membership

- We have 29 agency and 16 individual memberships paid for the fiscal year, representing 45 total members.
- A sheet will be distributed at each meeting to clarify email addresses of those members whose emails return as "undeliverable." If emails are correct, folks will be asked to bring the issue to the attention of their IT departments and/or provide an alternative email address.

Palm Beach County Coalition for Children
November 19, 2008
MINUTES

Treasurer's Report

- Banking account balance is \$2,618.98
- 4-month CD has a balance of \$15,527.21 and 9-month CD has a balance of \$5,154.16.
- Copies of bank statements and CD accounts kept with the PBCCC Binder.

By-Laws

- Members received copies of recommended By-Law revisions via email prior to the meeting in order to vote to approve.
- There was some discussion and clarification.
- Some items being removed will be addressed by a committee that is reviewing Policy & Procedure items for PBCCC. Those interested in participating on the committee should contact Jennifer S.
- Voting ballots were distributed to voting members.
- John Garbarino tallied the votes.
- 20/20 voted yes to approve the by-law revisions.

PBCCC Communication / Email Distribution

- The email distribution list will only be used only for paid members of the Coalition and will include things like meeting reminders, agendas, and notification of relevant PBCCC business.
- Members are encouraged to share community information via existing systems like the Monday Morning Update or during PBCCC Monthly Meeting Agency Time.
- Members are also encouraged to take responsibility to share PBCCC meeting or other relevant business with colleagues in the community.

Agency Presentation – Boys Town:

- Copies of handout materials maintained with the PBCCC binder.
- Contact Seth Bernstein for more information on Boys Town services @ 366-9400.
- A few months ago, Boys Town won the grant from CSC to continue the former Health Care District BHP Program under Boys Town.
- As a result, Boys Town combined their Family Centered Services program and the BHP program and created SFSS – School & Family Support Services.
- SFCC has Family Consultants who serve primarily Kindergarten and 1st grade children in 48 schools. They do Universal Screening for more than 11,000 students, work with the whole family, and are involved on School Based Teams.
- Primary Project is in 12 schools. The program screens children and provides non-directive play sessions for 12 weeks.
- By the end of the meeting, a contact information sheet of the SFCC workers was distributed to members.

Palm Beach County Coalition for Children
November 19, 2008
MINUTES

Task Groups:

- President reviewed current task groups and gave some direction as to how to proceed.
- A task group will focus on specific tasks and some will be time limited.
- The task group will be lead by a general member and have a Board member acting in a supportive role.
- The task group will be responsible for reporting back to the general membership at each meeting and asking members for assistance with projects as needed.
- If a budget is being requested for a specific task, the group would submit a request to the President. The President would then be responsible for obtaining Board approval. This process can happen quickly as the Board can vote via email.
- An annual budget for task groups will still need to be developed and is in the process.
- It was recommended by members that we set some parameters around requests, but the President communicated that we don't want to limit ideas by setting parameters and that is why the Board will be responsible for screening financial requests.

Networking Task Group

Jodi Rosenbaum – Lead; Jennifer Melvin - Board Support

- Group is looking into 2/20 or 2/27 as the next date for Speed Networking to be held at United Way
- Participation will be open to PBCCC members first.
- They will coordinate with Eva to get information on goodie bags and other giveaway ideas used by the previous Marketing group
- They will be submitting a request for funds

Education & Training Task Group

Jennifer Rey – Lead; Andrea Raasch – Board Support

- Group distributed a sign-up sheet for members interested in giving 15-minute agency presentation at future monthly meeting. Task group will plan the agency presentation schedule for the rest of the fiscal year.
- Group also distributed a sign-up sheet for members who do training in the community. This list will be posted on the website and will serve the function of providing members with training information available in the community.
- Group will be moving forward with a “speaker’s bureau” whereby PBCCC members offer on-site training to front-line staff at member agencies and provide food or treats and CEU’s. Letter was distributed asking for PBCCC members who are willing to participate on the bureau. Group aims to do them quarterly and will be submitting a request for funds to the President.

Foster Care Mentoring/Sponsorship

Unidentified lead; Eva Nowakowski – Board Support

Palm Beach County Coalition for Children
November 19, 2008
MINUTES

- The group is planning a holiday party for the boys at the Children's Place at Home Safe Group Home on December 10 from 12-3.
- They will decorate the place and provide treats as a surprise for when the kids get back from school.
- Budget will be submitted for approval.

Angel Tree Task Group

Nyasha Nedd Wright – Lead; Maggie Bagley and Casey Wilbanks – Board Support

- Group received approval from the board to move forward with this task.
- Angels were distributed during the meeting that identified a child and wish list.
- Members selected angels with a suggested budget of \$25 or they could donate toward a gift card.
- Gifts will come wrapped to December's meeting and will then be delivered by the task group.
- The group will get a head start on this task next year and will ask for agencies to submit ideas for who should be the recipient.

Announcements/Agency Time:

- Chrysalis– Judy now working under the Targeted Case Manager program. Call 752-0040 if you have referrals.
- Hearts & Hope – Looking for decorations for the holidays as old decorations were destroyed. Call Jennifer @ 832-1913.
- Salvation Army – Thanksgiving dinner Saturday from 3-5 at 600 North Rosemary.
- Child Abuse Prevention & Permanency Advisory Council – Florida was recognized for its statewide Child Abuse Prevention Planning efforts in a recent newsletter on 9 things Governor's can do to promote child welfare. Andrea also has copies of a letter sent to President Elect Obama drafted by a group of entities across the nation on child abuse issues. A copy will be kept in the binder.
- Boys Town – Care Coordination only takes Magellan but there is also some community funding available.
- Tourette's Association – Conference 5/1 from 8:30 – 5 at Kravis. Free with CEU's and meals.
- CHS – Street outreach project aims to target youth runaway/homeless populations and is looking for partners. Call Solange at 868-4300. They are going into the community weekly on Wednesday evenings and every other Thursday.
- PBCC – Open registration for school which starts 1/7
- PBCCC's website is being revamped by our new Web Master. PBCCC will plan a website presentation at a future meeting.

Raffle Prize: Won by Andrea Raasch

Next Meeting: Wednesday December 17 @ 9-11 at Boys Town